



VACANCY

IT, COMMUNICATIONS & MARKETING OFFICER

SCP 22 – 25 (£32,654 - £35,235 per annum pro-rata)

23 hours per week – Monday, Wednesday & Friday

We have an exciting role available for an IT, Communications & Marketing Officer here at Totton & Eling Town Council. We are seeking a forward thinking and pro-active individual to support The Council.

The individual will take ownership of and manage the day-to-day deployment, operation and monitoring of all the Council's IT environment, including systems, networks and applications.

The role is additionally responsible for the development and maintenance of the Town Council's social media presence, the management and introduction of IT systems, and marketing the Council's digital image for ease of engagement with the community.

For more details and an application form, please visit the web site [Totton & Eling Town Council \(tottoneling-tc.gov.uk\)](http://Totton & Eling Town Council (tottoneling-tc.gov.uk)) or contact Sadie Stringer 02380 863138 or email on Sadie.stringer@tottoneling-tc.gov.uk

Closing date – 9th July 2025

Totton & Eling Town Council is an equal opportunity employer that is committed to diversity and inclusion in the workplace.

The Council reserves the right to close this vacancy prior to the stated closing date should a suitable candidate be identified.

Previous applicants need not apply.