

## SALARY REVIEW SUB-COMMITTEE

Minutes of the Salary Review Sub-Committee held in the Council Chamber, Totton and Eling Civic Centre at 7.00 p.m. on Wednesday 10<sup>th</sup> July 2018.

-----

### PRESENT

Councillors, Mrs D.M. Brooks, Ms K.V. Crisell, L.E. Harris,  
Ms C.L. Rackham and D.J. Russell.  
Town Clerk, Deputy Town Clerk and the Executive Officer.

1. EXCLUSION OF PUBLIC AND PRESS RESOLVED

That in view of the confidential nature of the business about to be transacted it is in the opinion of this Council advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw.

2. APPOINT A CHAIRMAN

It was proposed that Councillor D.J. Russell be made Chairman of the Salary Review Sub Committee meeting. There were no other nominations and Councillor D.J. Russell was appointed Chairman of the Salary Review Committee.

### DELEGATED RESOLUTIONS NOT REQUIRING THE APPROVAL OF THE FULL COUNCIL

3. CLERK'S SALARY REVIEW PROPOSALS ACKNOWLEDGEMENT

The meeting examined relevant documentation and discussed the procedure that had been followed by the salary review panel. It was agreed that an adequate and proper salary review procedure had been carried out. RESOLVED that the above be noted.

4. CLERK & DEPUTY TOWN PROPOSED CLERK'S SALARIES

The proposed reviewed salaries for the Town Clerk and Deputy Town Clerk were discussed and agreed. (The Town Clerk and Deputy Town Clerk left the room whilst discussion took place).

RESOLVED that the Clerk and Deputy Town Clerk's salaries be as discussed and in accordance with the National policy on Clerks' salaries.

5. POST TITLE CHANGES

A request was presented by the Town Clerk for the following changes to the Town Clerk and Deputy Town Clerk's titles.

Town Clerk and Chief Executive  
Deputy Town Clerk and Operations Manager

The Committee discussed the requested options and unanimously agreed that the titles be amended.

RESOLVED that the Town Clerk and Deputy Town Clerk's titles be amended, as above.

Meeting closed at 7.30 p.m.